

[YOUR LOGO]

LOCATION RELEASE

Permission to film and photograph on private property

[YOUR BUSINESS NAME]

This agreement is made between the Producer and the Owner (or the Owner's authorised representative) named below. It gives the Producer permission to film and photograph at the Property described in Section 3, on the terms below.

1. THE PRODUCER

Business name: _____

Contact name: _____

Email / phone: _____

2. THE OWNER / AUTHORISED REPRESENTATIVE

Name: _____

Position / title: _____

Company (if any): _____

Email / phone: _____

3. THE PROPERTY

Property name: _____

Address: _____

Areas the Producer may use

- ☐ Exterior
- ☐ Interior: [rooms / areas]
- ☐ Parking / loading area for crew vehicles
- ☐ Other: [describe]

Areas that are off-limits: _____

4. DATES & ACCESS

Shoot date(s): _____

Access from (time): _____

Access until (time): _____

Set-up / pack-down days (if any): _____

Back-up date (e.g. weather): _____

Maximum crew / cast on site: [10] _____

On-site contact on the day (name & phone): _____

If a short reshoot or pick-up is needed within [60 days], the Owner will consider allowing access on the same terms, at a date agreed by both parties.

5. FEE

- ☐ The Producer will pay a location fee of [CURRENCY amount], payable [on the day / within 14 days of the shoot].
- ☐ No fee is payable.

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Overtime beyond the agreed hours (if any): **[CURRENCY amount]** per hour _____

Fees are exclusive of any applicable tax. The fee covers all rights granted in Section 6, and no further payment is due for any use of the material.

6. PERMISSION & USE

The Owner gives the Producer permission to enter the Property with cast, crew, vehicles and equipment during the agreed times, and to photograph, film and record the Property, inside and out as agreed in Section 3. The Producer, its client, and anyone they license or assign these rights to may use the resulting material in any media now known or developed in future, worldwide, in perpetuity. The Property may be shown as itself or as a fictional location, and the material may be edited as the Producer sees fit.

The Property's name, signage and logos may appear: ☐ Yes ☐ No — they must be avoided or obscured

The Owner will point out, before the shoot, any artwork, branding or items on the Property that must not appear on camera. This agreement does not cover people who appear on camera (such as staff or customers). The Producer is responsible for getting their consent.

The Owner's rights in the event of any dispute are limited to a claim for money. The Owner will not seek to stop, restrict or delay the editing, distribution or use of the material.

7. PRODUCER'S RESPONSIBILITIES

- Treat the Property with care, follow the house rules below, and leave it in the condition it was found (reasonable wear excepted).
- Repair, or pay the reasonable cost of repairing, any physical damage caused by the Producer's cast or crew, provided the Owner reports it in writing within **[48 hours]** of the shoot.
- Keep noise, access and disruption within what has been agreed, and follow any fire, safety and security instructions given on site.
- The Producer is responsible for its own cast, crew and equipment, and for any injury or damage caused by their negligence.

House rules (e.g. no smoking, protect floors, quiet hours): _____

Public liability insurance: ☐ The Producer holds cover (certificate available on request) ☐ Not applicable

8. OWNER'S CONFIRMATIONS

The Owner confirms that: they are the owner, or are authorised to grant this permission; no one else's consent is needed (for example a landlord, tenant or building management), or it has been obtained; they will tell the Producer before the shoot about any hazards on the Property; and the Owner is responsible for any injury or damage caused by the Owner's own negligence or the condition of the Property.

9. CANCELLATION & RESCHEDULING

Either party may cancel or reschedule with at least **[48 hours]** written notice at no cost. If the Owner cancels at shorter notice, any fee already paid is refunded in full. If the Producer cancels at shorter notice, **[50%]** of the location fee is payable. Neither party is responsible for cancellation caused by events beyond their reasonable control (for example severe weather, or official restrictions).

10. GENERAL

- Neither party is liable to the other for indirect or consequential losses, such as loss of business, profit or trade, except where the law does not allow this to be excluded.
- The Producer is not obliged to use any material filmed at the Property.
- Entire agreement: this document is the whole agreement between the parties on this subject and replaces anything agreed before, verbally or in writing. Changes are only valid in writing, signed by both parties.
- Severability: if any part of this document is found unenforceable, the rest remains in full effect, and that part applies to the fullest extent the law allows.

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- Signatures: this document may be signed electronically and in separate copies, which together form one agreement. A scanned or photographed signed copy is as valid as the original.
- No waiver: not enforcing a right straight away does not mean giving it up.
- The Producer may transfer or license its rights under this agreement to its client or to anyone else.
- Governing law: this agreement is governed by the laws of [country / state / region], and the courts of [city / region] have jurisdiction.