

[YOUR LOGO]

SECOND SHOOTER AGREEMENT

Independent contractor agreement for a single job

[YOUR BUSINESS NAME]

This agreement is made between the Lead (the business hiring) and the Second Shooter named below, for the job described in Section 3.

1. THE LEAD

Business name: _____

Contact name: _____

Email / phone: _____

2. THE SECOND SHOOTER

Full name / business name: _____

Email / phone: _____

Tax / business registration no. (if any): _____

3. THE JOB

Client / event: _____

Date(s): _____

Location: _____

Call time: _____

Expected finish: _____

Role

☐ Second photographer

☐ Second videographer

☐ Assistant / BTS

☐ Other: [describe]

Dress code: [all black, closed shoes] _____

Equipment

☐ The Second Shooter brings their own camera equipment: [list minimum kit]

☐ The Lead supplies: [list]

The Second Shooter will do the job personally and will not send a substitute without the Lead's written approval.

4. FEE & PAYMENT

Fee: [CURRENCY amount] per [day / job] _____

Overtime beyond the expected finish: [CURRENCY amount] per hour, only if agreed with the Lead on the day _____

Expenses covered by the Lead (with receipts)

☐ Travel

☐ Parking

☐ Meals on the day

☐ None

[Your Business Name] · Second Shooter Agreement
Initials: _____

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The Lead pays within **[14]** days of receiving both the Second Shooter's invoice and all files (Section 6). Fees are exclusive of tax. If the Second Shooter is registered for tax, they add it to their invoice. No other fees, royalties or usage payments are due for the work.

5. INDEPENDENT CONTRACTOR

The Second Shooter works as an independent contractor, not an employee, partner or agent of the Lead. They are responsible for their own taxes, insurance and equipment, and for their own health and safety on the day. They have no authority to make promises, quote prices or agree anything on the Lead's behalf.

Public liability insurance: ☐ Required (Second Shooter to provide proof) ☐ Recommended, not required

6. FILES, DELIVERY & DATA

- Deliver all original files (RAW / camera originals), uncut, unculled and unedited, within **[48 hours]** of the job, via **[cloud link / drive handover]**.
- Shoot to two memory cards at the same time where the camera allows it, and keep a backup of all files until the Lead confirms receipt.
- Files contain personal data about the client and guests. Store them securely (password-protected or encrypted), never on shared or public devices, and don't share them with anyone except the Lead.
- Delete all copies **[30 days]** after the Lead confirms receipt, except any images approved for portfolio use under Section 7, and confirm deletion if asked.

7. OWNERSHIP & PORTFOLIO USE

The Second Shooter assigns to the Lead all rights, including copyright, in everything they create on this job, with effect from creation and to the fullest extent the law allows. Where rights cannot be assigned, the Second Shooter grants the Lead an exclusive, perpetual, worldwide, royalty-free licence to use them in any way. To the extent the law allows, the Second Shooter waives any moral rights (such as the right to be credited) in the work. They will sign any further document reasonably needed to confirm this.

Portfolio use by the Second Shooter

- ☐ Allowed: up to **[15]** images or **[60 seconds]** of footage, only after the client has received their final delivery, credited as "Second shooter for **[Lead business name]**". No tagging or naming the client without the Lead's approval.
- ☐ Allowed only with the Lead's written approval of each image or clip.
- ☐ Not allowed.

Any portfolio permission is personal, can't be transferred, and ends if the client asks for the work to be taken down. Portfolio images may not be entered in competitions, licensed or sold.

8. CONDUCT & THE LEAD'S CLIENTS

- On the job, the Second Shooter represents the Lead's business. No promoting their own business, handing out their own cards, or posting from the job on the day.
- For **[12 months]** after the job, the Second Shooter will not solicit or accept work directly from the Lead's client for this job, except through the Lead.
- Follow the Lead's direction, the client's rules and the venue's rules, and behave professionally at all times. No alcohol or drugs while working.
- If the Second Shooter seriously breaches these rules on the day, the Lead may end the engagement immediately and pay only for the time worked.

9. CONFIDENTIALITY

The Second Shooter keeps the client's details, the event, and all files and information from the job confidential, both during and after the job, and will not share them with anyone except the Lead.

10. CANCELLATION

- If the Lead cancels less than **[7 days]** before the job, **[50%]** of the fee is payable (unless the client's event is cancelled for reasons outside the Lead's control).
- If the Second Shooter must cancel, they give as much notice as possible (at least **[7 days]** except in emergencies) and help find a suitable replacement.

11. EQUIPMENT, LIABILITY & DATA LOSS

Each party is responsible for their own equipment and its insurance. The Second Shooter is responsible for the safe handling of their files until delivery. If files are lost or unusable because the Second Shooter didn't follow Section 6, the Lead may reduce the fee in proportion to the work that can't be delivered.

Each party's total liability to the other under this agreement is limited to the fee payable for the job, except for breaches of confidentiality, ownership (Section 7) or client non-solicitation, and where the law does not allow liability to be limited. Neither party is liable for indirect or consequential losses.

12. GENERAL

- Entire agreement: this document is the whole agreement between the parties on this subject and replaces anything agreed before, verbally or in writing. Changes are only valid in writing, signed by both parties.
- Severability: if any part of this document is found unenforceable, the rest remains in full effect, and that part applies to the fullest extent the law allows.
- Signatures: this document may be signed electronically and in separate copies, which together form one agreement. A scanned or photographed signed copy is as valid as the original.
- No waiver: not enforcing a right straight away does not mean giving it up.
- Governing law: this agreement is governed by the laws of **[country / state / region]**, and the courts of **[city / region]** have jurisdiction.